

RFP Clarifications Memorandum

To: Vendors Responding to RFP Number 3550 for the Mississippi State Department of Health (MSDH)
From: David L. Litchliter
Date: July 10, 2009
Subject: Clarifications to Specifications
Contact Name: Rita Rutland
Contact Phone Number: 601-359-1022
Contact E-mail Address: Rita.Rutland@its.ms.gov

RFP Number 3550 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Sealed proposals, subject to the attached conditions, will be received at this office until August 14, 2009 @ 3:00 p.m. Central Time for the acquisition of the products/services described below for Mississippi State Department of Health, Project Number 37455.

2. Title page, first box is modified as follows:

Acquisition of services from a qualified Vendor to implement a comprehensive WIC Clinical system comprised of the transfer of the SPIRIT WIC System and the acquisition and integration of a Food Management System

MANDATORY VENDOR CONFERENCE: Monday, July 20, 2009 at 10:00 a.m. in the Osborne Auditorium at the MSDH Central Office, 570 East Woodrow Wilson, Jackson, Mississippi 39215. Proposals will be received only from qualified Vendors who have attended at least one of the Mandatory Vendor Conferences, previous conference held on June 29, 2009.

3. Title page, third box is modified as follows:

<p style="text-align: center;">PROPOSAL, SUBMITTED IN RESPONSE TO RFP NO. 3550 DUE August 14, 2009 @ 3:00 p.m., ATTENTION: Rita Rutland</p>

4. Section II Proposal Submission Requirements, Item 8.1 is amended as follows:

The Vendor is required to submit one clearly marked original response and 9 identical copy/copies of the complete proposal, including all sections and exhibits, in three-ring binders.

5. Section VII Technical Specifications, Item 6 Project Schedule is amended as follows:

Task	Date
First Advertisement Date for RFP	06/09/2009
Second Advertisement Date for RFP	06/16/2009
Mandatory Vendor Conference	10:00 a.m. Central Time on 07/20/2009
Deadline for Vendor's Written Questions	3:00 p.m. Central Time on 07/23/2009
Deadline for Questions Answered and Posted to ITS Web Site	07/30/2009
Open Proposals	3:00 p.m. Central Time on 08/14/2009
Evaluation of Proposals	08/17/2009
Contract Negotiation	09/01/2009
ITS Board Presentation	09/24/2009
Proposed Project Implementation Start-up	10/01/2009
Project Go-Live Deadline	03/15/2011

6. Section VII Technical Specifications, Item 7.40 is amended as follows:

Vendors may request additional information or clarifications to this RFP using the following procedure. Vendors must clearly identify the specified paragraph(s) in the RFP that is in question. Vendor must deliver a written document to Rita Rutland at **ITS** by July 23, 2009, at 3:00 p.m. Central Time. This document may be delivered by hand, via mail, e-mail or by fax. Address information is contained on page one of this RFP. Fax number is (601) 354-6016. **ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN THE DELIVERY OF QUESTION DOCUMENTS.** It is solely the responsibility of the Vendor that the clarification document reaches **ITS** on time. Vendors may contact Rita Rutland to verify the receipt of their document. Documents received after the deadline will be rejected. All Vendor questions will be compiled into one document with all Vendor-identifying specifics removed. This written document with all questions

answered will be distributed to each Vendor via email and posted on the **ITS** web site by close of business on July 30, 2009.

7. Section VII Technical Specifications, Item 7.9 is amended as follows:

With the exception of upgrading the RDBMS to SQL 2008 and the language to VB.Net Version 2, the Vendor must transfer the SPIRIT System using its existing technical infrastructure. No additional transfer costs can be incurred with the exception of customizations that are pre-approved by USDA/FNS.

8. Section VII Technical Specifications, Item 7.35 is amended as follows:

The proposed system must function within the existing MSDH and State of MS TCP/IP-based MPLS network. The Vendor should provide minimum bandwidth requirements for a WAN link so that MSDH can verify that each end-site has enough bandwidth. Vendor must also understand that a significant amount of the MSDH network is MPLS-based DSL circuits (1.5Mbps and 3Mbps). Vendor should make recommendations for any circuits they deem need upgrading.

9. Section VII Technical Specifications, Item 8 is amended as follows:

All Vendors desiring to submit a proposal in response to this RFP must attend a **mandatory Vendor's Conference on July 20, 2009 at 10:00 a.m. Central Time** in the Osborne Auditorium at the MSDH Central Office, 570 East Woodrow Wilson, Jackson, Mississippi. **Proposals will be received only from qualified Vendors who have attended at least one of the Mandatory Vendor Conferences, previous conference held on June 29, 2009.**

10. Section VII Technical Specifications, Item 9.7 is amended as follows:

For the Food Management System, if the Vendor is proposing a COTS solution where the base system must be modified to satisfy a requirement, the Vendor must specifically list the minor and/or major modifications and their cost separately as well as providing a cost summary of customizations required in the cost proposal and identify them by the item number(s) in the *Functional Requirements Traceability Matrix*, Exhibit H.

11. Section VII Technical Specifications, Item 10.1.5 is amended as follows:

Vendor must include in their proposal a copy of the corporation's most recent annual report, including consolidated balance sheets and related statements of income, stockholders' or partners' equity and changes in financial position, for each of the three fiscal years preceding the end of the most recent fiscal year. The financial information listed above should be compiled, reviewed and audited by a Certified Public Accountant or Chartered Accountant. This information must clearly substantiate that Vendor's company is in good financial standing. **A Vendor failing to provide this information or Vendors whose information reveals poor financial health risk disqualification, may be eliminated from further consideration at the sole discretion of the State.**

12. Section VII Technical Specifications, Item 13.1 is amended as follows:

The State's contact person for the selection process is: Rita Rutland, Technology Consultant, 301 North Lamar Street, Ste. 508, Jackson, MS 39201, 601-359-1022, Rita.Rutland@its.ms.gov.

13. Section VII Technical Specifications, Item 16.1 is amended as follows:

This section applies to ground-up development for the Food Management System. Items 16.3, 16.4, 16.11, 16.12, 16.13, 16.14, 16.15, 16.16, 16.17, 16.18 and 16.21, also apply to the new WIC Clinical System.

14. Section VII Technical Specifications, Item 16.2 is amended as follows:

MSDH prefers that the Vendor upgrade the database from SQLServer 2000 to SQLSERVER 2008 and upgrade the .NET environment from VB.NET 1.1 to VB.NET 2.0 prior to implementation.

15. Section VII Technical Specifications, Item 16.3.2 is amended as follows:

The Microsoft SQL Server 2008 or,

16. Section VII Technical Specifications, Item 16.19.3 is amended as follows:

For Microsoft SQL Server 2008, the database owner user can have Database Owner (DBO) privileges but not System Administrator (SA) privileges.

RFP responses are due August 14, 2009, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Rita Rutland at 601-359-1022 or via email at Rita.Rutland@its.ms.gov.

cc: ITS Project File Number 37455